

**A REQUEST FOR PROPOSAL  
FOR  
PERSONAL SERVICES CONTRACT**

Department of Highways  
Professional Services Procurement Bulletin 2012-01  
Rowan / KY32 / 9-1076.00

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

**I. PROJECT DESCRIPTION**

County – Rowan  
Route – KY-32  
Item No – 9-1076.00  
Project Description – Bridge Replacement

**II. PROJECT INFORMATION**

Project Manager – Travis Rogers, PE  
User Division – Division of Highway Design  
Approximate Fee – \$170,000.00  
Project Funding – Federal Funds (BRO)  
Project Length – 0.2 miles

**III. PURPOSE AND NEED**

The purpose of this project is to replace a bridge and its approaches on KY 32 between MP 13.389 over Seays Branch. The project is necessary to replace one two-lane bridge which is dilapidated and structurally deficient. The bridge has been assessed a sufficiency rating of 40. KY 32 is a Rural Major Collector with a 2007 ADT of 4030.

**IV. DBE REQUIREMENT**

None

**V. SCOPE OF WORK**

The selected Consultant will be responsible for Phase I and Phase II Roadway Design, including the preparation of preliminary line and grade plans, drainage design, right-of-way plans, construction plans, traffic control plans, and cost estimates.

## **VI. SPECIAL INSTRUCTIONS**

The firm(s) will at that time be prequalified by the Department in the required area(s). The Department may retain any of the services advertised here to be performed by in-house state forces.

Instructions for Response to Announcement can be found at:

<http://transportation.ky.gov/Professional-Services/Pages/Respond-to-an-Announcement.aspx>

## **VII. AVAILABLE STUDIES**

None

## **VIII. METHOD OF DESIGN**

The selected Consultant shall utilize the current CADD Standards for Highway Plans (version 8) policy in the development of the highway plans.

## **IX. PHOTOGRAMMETRIC SERVICES**

The Consultant to field survey the project.

## **X. ENVIRONMENTAL**

Department will provide any necessary Environmental Services.

## **XI. GEOTECHNICAL SERVICES**

The Department will provide all Geotechnical Services required for the project.

## **XII. STRUCTURE DESIGN**

The Selected Consultant shall do the necessary engineering service to submit to the KYTC an Advanced Situation Folder(s) for the appropriate applicable structure(s). The Structure Design will be performed by the Department. Prequalification in the area of Structure Design is not required to be identified in the Consultant's Response to Announcement.

## **XIII. TRAFFIC**

Traffic projections and related information will be provided by the Department.

#### **XIV. PREQUALIFICATION REQUIREMENTS**

To respond to this project, the consultant project team must be prequalified in the following areas by the date of this advertisement.

##### ROADWAY DESIGN

- [Rural Roadway Design < \\$300,000](#)
- [Surveying](#)

#### **XV. PROCUREMENT SCHEDULE**

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • August 3, 2011 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • August 8, 2011

SECOND SELECTION COMMITTEE • August 22, 2011

PRE-DESIGN CONFERENCE • September 12, 2011

TENTATIVE DEADLINE FOR CONSULTANT FEE PROPOSAL • September 26, 2011

CONTRACT NEGOTIATIONS • October 10, 2011

NOTICE TO PROCEED • December 1, 2011

#### **XVI. PROJECT SCHEDULE**

Individual project schedules will be by letter agreement on a project by project basis.

PRELIMINARY LINE AND GRADE • April, 2012

JOINT INSPECTION • April, 2013

ADVANCED SITUATION FOLDER • May 2013

RIGHT-OF-WAY UTILITY PLANS • April, 2014

FINAL ROADWAY PLANS • April, 2015

FINAL STRUCTURE PLANS • April, 2015

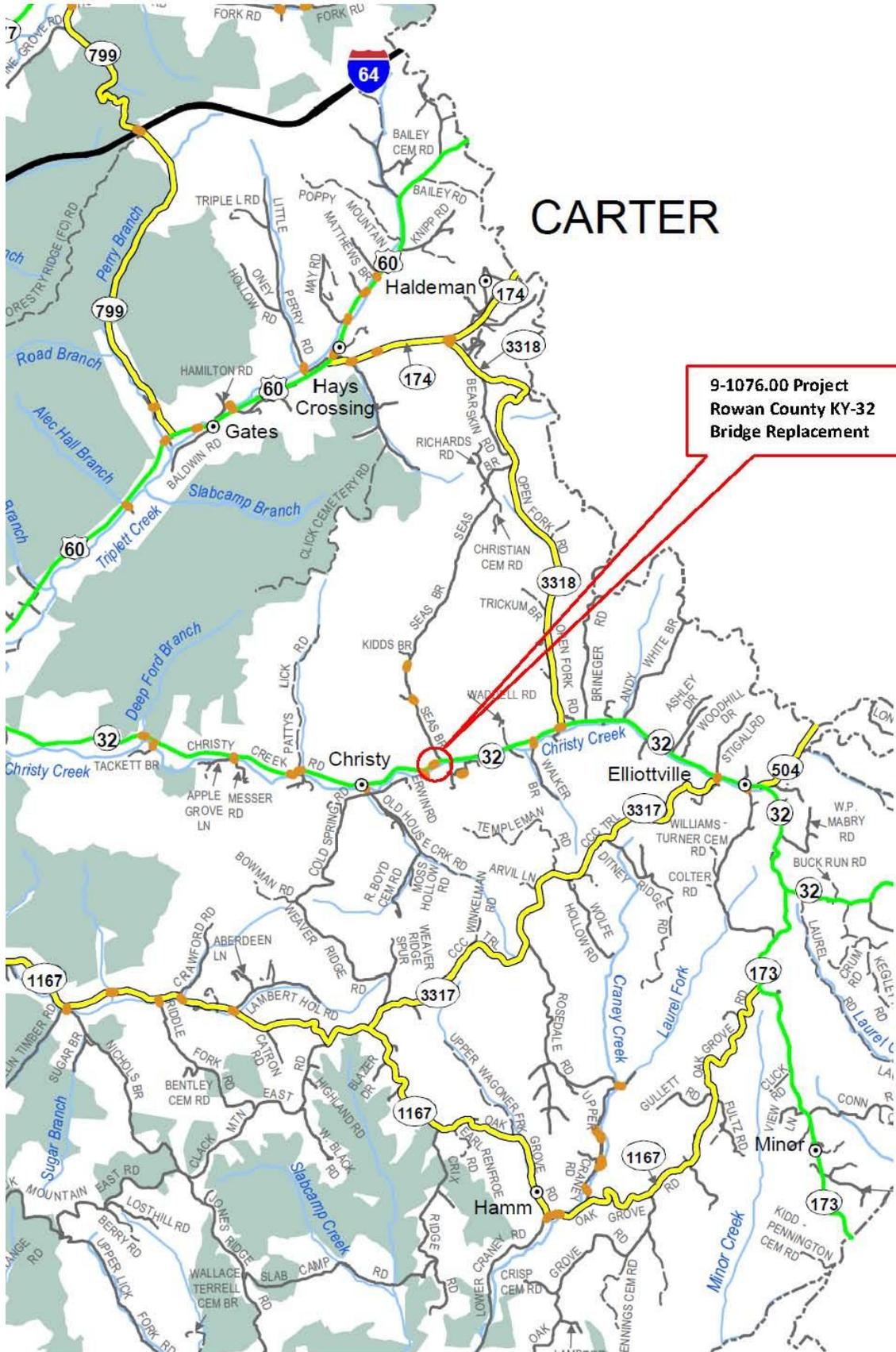
## **XVII. EVALUATION FACTORS**

1. Relative experience of consultant personnel assigned to project team with highway projects for KYTC and/or federal, local or other state governmental agencies. (10 points)
2. Capacity to comply with project schedule. (10 points)
3. Past record of performance on project of similar type and complexity. (10 points)
4. Project approach and proposed procedures to accomplish the services for the project. (10 points)
5. Consultant's offices where work is to be performed. (2 points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

## **XVIII. SELECTION COMMITTEE MEMBERS**

1. Travis Rogers, PE, User Division
2. Jim Simpson, PE, User Division
3. Deanna Miller, PE, Secretary's Pool
4. Steve Farmer, PE, Secretary's Pool
5. Howard Cruse, PE, Governor's Pool



# CARTER

9-1076.00 Project  
 Rowan County KY-32  
 Bridge Replacement